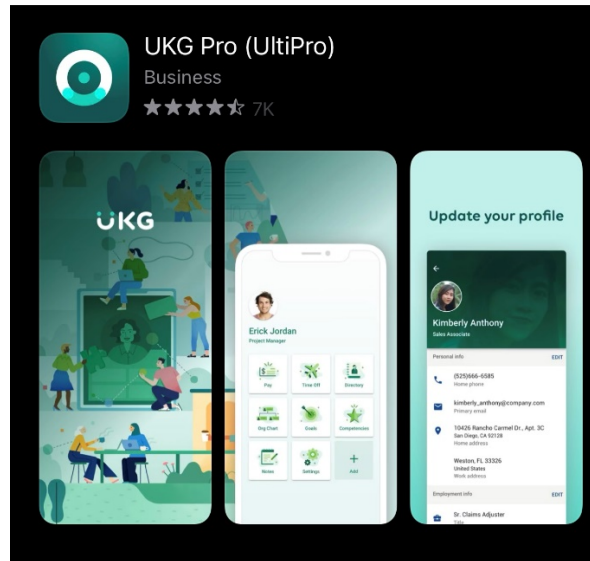


# UKG MOBILE APP INSTRUCTIONS

1. In your respective app store for either iPhone or Android, search for “UKG”. The app is called “UKG Pro (UltiPro)”. Download the UKG Pro app.



2. Open the UKG Pro app.
3. When prompted, enter “edsiapp” as the company access code.
4. If you work in **Lehigh Valley, Connecticut or St. Louis** programs, please enter your UKG username and password to login, and then proceed to step 7.
  - a. For all other EDSI programs, please click on Use SSO (Corporate Credentials).



## Sign In

Use SSO (Corporate Credentials)

- or use your UltiPro account -

Username

Password

Sign In

[Forgot your password?](#)

5. Enter your EDSI e-mail address.



## Sign in

Trouble with your password? Please contact the ED:

[Can't access your account?](#)

Back

Next

Trouble with your password? Please contact the EDSI home office.

 [Sign-in options](#)

6. Enter your EDSI password.



## Enter password

Password

[Forgot my password](#)


Sign in


Trouble with your password? Please contact the EDSI home office.


7. Choose your security option to **Verify Your Identity** and follow the prompts.




### Verify your identity

 Approve a request on my Microsoft Authenticator app

 Use a verification code from my mobile app

 Text +X XXXXXXXX14

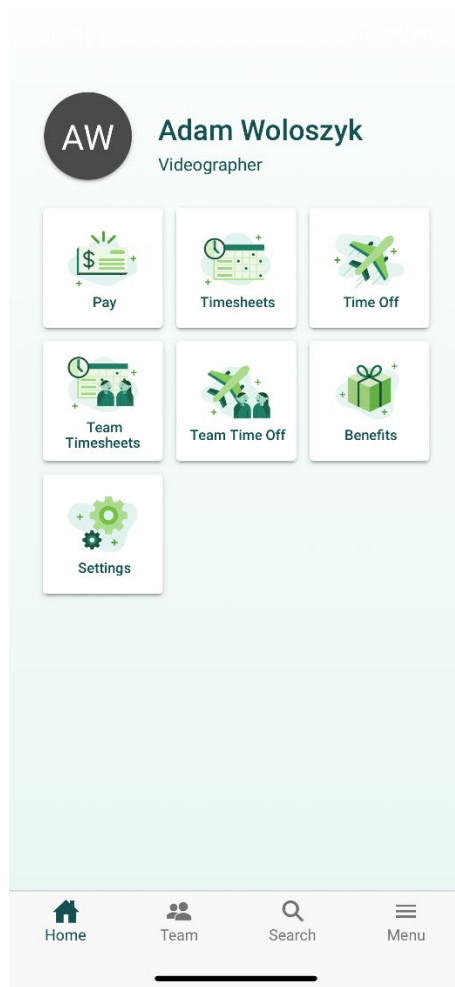
 Call +X XXXXXXXX14

[More information](#)

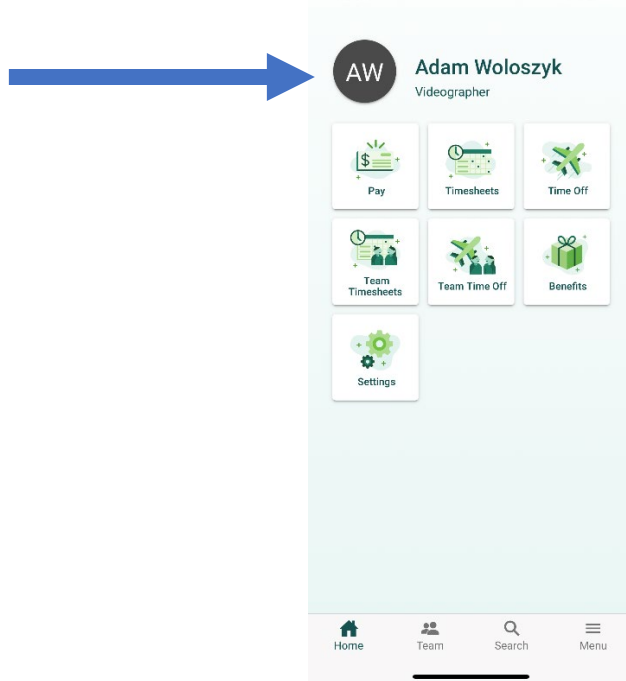
Cancel

Trouble with your password? Please contact the EDSI home office.

8. You are now logged into the UKG Pro app.



9. If you would like to add a picture of yourself, tap on your initials in the top right left corner.



10. Tap on the camera icon in the top left corner and follow the prompts.

